



Director State and Federal Government Relations

Job ID 3808677

Location Washington, DC

Link to Apply <https://jobs.navient.com/job/washington/dir-state-and-federal-government-relations/3354/3808677>

The position of Director, State and Federal Government Relations, is responsible for supporting Navient's activities toward lobbying, advocacy, and outreach efforts at the federal and state level; representing Navient to Members of Congress and congressional staff; supporting Navient's asset recovery contract team by deciding: when to hire a state/local lobbyist/consultant, whom to hire and how much to compensate; assisting Compliance in identifying state legislation of concern to Navient working with stakeholders of like interest(s) on state legislation; monitoring federal legislation and identifying risk to Navient in support of the government relations function; responsible for the review and submitting all federal and state lobbying compliance reports; serving as a representative of the company at state-based conferences as needed; and monitoring the day-to-day line functions of the Navient PAC.

Duties include:

1. State Lobbying:

- Manage and coordinate Navient's lobbying and advocacy efforts at the state level for subsidiary business lines; responsible for hiring and managing state government affairs consultants
- Coordinate the drafting of state legislation, identifying opportunities for amendments, and other legislative changes
- Represent the company at select state association conferences to promote the company, to identify business opportunities, to discuss legislative issues, and to present model legislation to elected and other state officials
- Responsible for legislative tracking of state legislation, analyzing the effect on the company, and communicating with internal stakeholders on critical issues and potential impacts to the company

2. Federal Legislative Monitoring, Lobbying and Related Communications:

- Monitor and communicate regarding federal legislation on issues pertaining to the federal student loan programs, federal education policy, financial services, debt collection, and banking
- Share responsibility with Policy Project Manager in Compliance to ensure business is updated on proposed changes in federal statute
- Assist in drafting background and leave behind materials/presentations for federal elected officials and staff
- Lobby Members of Congress, and staff as assigned, attend and monitor hearings and briefings and report thereon.

3. Navient PAC:

- Supervise daily operations of the Navient PAC, including assisting in strategic planning, prioritizing contribution requests; supervise check requests and internal donor relations at the direction of the Vice President, Strategic Federal and State Legislative Affairs

- Create and propose yearly solicitation campaigns and corporate site visits to be approved by Vice President, Strategic Federal and State Legislative Affairs

4. Compliance:

- Responsible for collecting necessary data and filing federal LD-2 and LD-203 federal lobbying and contribution reporting, and all state lobbying compliance reports
- Responsible for administering state and federal compliance reporting for the Navient PAC

Requirements

- Bachelor's Degree in Political Science, Public Policy, or related area of study
- 8+ years of experience in managing political and compliance risk for a high profile publicly traded corporation.
- 5+ years personnel management experience
- Previous vendor management experience
- Experience managing a corporate PAC
- Experience procuring and managing political consultants
- An understanding of federal and state legislative process
- Ability to communicate complex financial and business interests and considerations clearly to external audiences

OTHER HELPFUL EDUCATION OR EXPERIENCE:

- J.D. or Masters in Public Policy or Administration

KNOWLEDGE, SKILLS and ABILITIES:

- Ability to engage and influence leaders, build alliances, and advocate business objectives
- Strong oral and written communication skills
- Proven ability to effectively manage multiple priorities in a time-sensitive environment
- Demonstrated ability to identify issues, develop effective resolutions or elevate to senior management as appropriate.
- Proficient with MicroSoft applications, Power point proficiency a definite plus

All offers of employment are contingent on standard background checks. Navient and certain of its affiliated companies are federal, state and/or local government contractors. Should this position support a federal government contract, now or in the future, the successful candidate will be subject to a background check conducted by the U.S. Government to determine eligibility and suitability for federal contract employment for public trust or sensitive positions. Positions that support state and/or local contracts also may require additional background checks to determine eligibility and suitability.

EOE Minority/Female/Disability/Protected Vet/Sexual Orientation/Gender Identity Navient Corporation and its subsidiaries are not sponsored by or agencies of the United States of America.

Navient is a drug free workplace.

Type Full-time

Location: Washington, DC

Date Posted: Jan 13, 2017